DBS decision making flow chart for churches **Start Here** Is the activity Is the role related Does the role involve Does this Is the role Enhanced a private Is the role to leadership. working with children role involve always **DBS** check NO NO NO a local arrangement or vulnerable adults YES supervised? strategy, policy of working YES for child between preacher or supervising those directly (see box at buildings workforce family: the bottom) or worship maintenance? (e.g. that do or acting as with friends or leader? treasurer, trustee of a church or children? NO. neighbours? caretaker, cleaner) project that works Does the role NO with children or YES. YES-Does the role involve Does the role involve day YES. vulnerable adults, or Does the more than 3 in 30 days involve any to day acting as a Requires a basic role involve management unsupervised teaching; personal care, for Safegurading officer? A disclosure is Enhanced NO working NO training; instruction; example DBS check. or not applicable DBS caring for; supervising washing, physical Contact DDC directly supervision NO⁴ as private check for with of a person children; providing assistance with arrangements child and wellbeing advice or faith vulnerable who works feeding, toileting The role is unlikely to are NOT adult adults? directly with or emotional guidance or dressing be in regulated covered by workforce vulnerable or overnight work or even if only activity or eligible for Safer YES adults or driving children/young carried out on an Enhaced DBS Recruitment children? people? one occasion? Disclosure legislation or Does the role involve policy the provision (even if YES YES occasionally or once) Enhanced DBS check WITH Barring for of health care. NO NO **Enhanced DBS** personal care. either child or adult workforce or both. YES check WITH transporting adults to Barring for adult or from healthcare workforce appointments: personal care or social Enhanced DBS check either child or adult workforce or both. work services: assistance with cash: paying bills or shopping?

Nottingham and Derby

Methodist District

Supervised activity is 'activity where the supervisor – who has been safely recruited - is always able to see the supervised worker's actions during their work.' Those who supervise from a distance and are not present to the level at which they are able to carry out physical supervision, do not qualify as supervisors in this context.